

# Miamisburg City Schools



## College Credit Plus Handbook

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## **Miamisburg's College Credit Plus Program**

Ohio's College Credit Plus Program can help students earn college and high school credit at the same time by taking college courses from Ohio college/universities while in high school. The purpose of the program is to promote rigorous academic pursuits and to provide a wide variety of options for college-ready students.

Local tax dollars are diverted from the school district's General Fund to pay for student's tuition and textbooks. Students attending Ohio's public colleges can earn both college and high school credit simultaneously.

Miamisburg has partnered with Sinclair Community College for our on high school campus offerings. For course offerings on the college campuses our traditional partners are Sinclair Community College, Wright State University, and Miami University.

### How can I participate?

If you are a student in grades 7-12, you can apply for College Credit Plus admission to an Ohio public or participating private college. Your admission will be based on your college-readiness in one or more subject areas. This handbook will help you understand your options, deadlines, and how to proceed. You may not participate in the College Credit Plus program beyond your anticipated high school graduation date.

### How can College Credit Plus benefit me?

College Credit Plus provides more options for you to pursue rigorous academic coursework beyond the high school classroom. Under College Credit Plus, you can complete your freshman year of college or more and explore college content that interests you. Earning college credits while you are in high school can reduce the time and costs of attending college after high school. The college credits you earn from a public Institution of Higher Learning will transfer to any Ohio public Institution of Higher Learning.

### How do college courses earn me high school credit?

College Credit Plus allows students enrolled in high school to earn college credit that may apply toward Miamisburg's high school graduation requirements. Your counselor will help you understand how courses may be used for your graduation requirements.

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## How are high school graduation requirements affected?

High school graduation requirements will not be waived as a result of participation in College Credit Plus (CCP). You will not receive a diploma until after the required courses are successfully completed and the Miamisburg graduation requirements are met.

College Credit Plus does not replace the local requirements to earn a high school diploma. Even if you are enrolled in college courses, you must take the required State assessments in English I, English II, Algebra I, Geometry and Biology. If you are enrolled in a CCP course on a college campus taking Biology, American History or American Government you may substitute for these required courses the student's end of course grade from the college course for the end of course exam. The final grade from the course will correspond with a point scale used for graduation requirements.

Miamisburg graduation requirements are based on full year courses in English (4 credits), Math (4 credits in grades 9-12), Science (3 credits), Social Studies (3 credits), Health (.5 credit), PE (.5 credit), Fine Arts (1 credit), and Electives (6 credits) for a total of 22 credits. These requirements will not be waived for College Credit Plus courses. We believe the quality of the experiences we offer students in a face to face environment is crucial to later success in college.

Students taking CCP courses online or on a college campus will work with their counselor to meet graduation requirements. Each three semester credit hour CCP class is equal to one high school credit.

## What Are the College Readiness Indicators?

A student who meets or exceeds the following thresholds will be deemed as remediation free and eligible to enroll in a college credit-bearing course at any of Ohio's public institution of higher education. Colleges may require higher entrance exams for specified course, these thresholds are determined by the college/university.

- ACT: English Sub Score 18, Reading Sub Score 22, Math Sub Score 22
- SAT: Evidence Based Reading and Writing Sub Score 480, Math Sub Score 530
- Accuplacer: Sentence Skills 88 or 5 on Writeplacer, Reading 80, Math 55 CLM
- ALEKS: Math Score 46

## Where can I take college classes?

Miamisburg High School offers College Credit Plus courses on our high school campus. You may also travel to the college where you have been admitted or enroll in one or more online courses offered by that college. The Miamisburg City School District is not responsible for transportation for students to college campuses. You must meet the college of choice admission criteria for the courses you want to take. Miamisburg has partnered with Sinclair Community College to offer courses at our high school campus. You may select another college or university to attend courses on that college campus or online. Miamisburg High School will implement a partnership with other surrounding colleges and universities.

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## Will College Credit Plus grades appear my high school transcripts?

Yes, high school credit awarded for courses successfully completed under College Credit Plus that are used to satisfy graduation requirements will be listed on your high school transcript and will calculate into your high school and your college GPA. All CCP courses will be weighted courses if a course is weighted in the same department as the CCP course.

Conversion of college hours to high school credits:

- 3 or more college semester hours = 1.0 high school credit
- 2 college semester hour = .66 high school credit
- 1 college semester hour = .33 high school credit

## How does CCP impact athletic eligibility?

If you are a student athlete, you must remain eligible in accordance with the Ohio High School Athletic Association (OHSAA) bylaws. To be eligible, students must be passing five, one credit courses. This guideline will remain in effect even if a student is participating in CCP. Please check with your Athletic Director and counselor to ensure that the course work you are taking is compliant with the OHSAA.

## What are my academic and social responsibilities?

You will be expected to follow the rules and regulations set by the college/university. You will also be expected to follow the rules and regulations set for high school students detailed in the student handbook. Once enrolled, you are eligible to receive advising from campus-based support services of that institution. Additionally, you will continue to have access to your school counselor and all other resources available to high school students. Participation in College Credit Plus does not guarantee you admission to college after high school. You should follow the regular undergraduate application process for whatever college you plan to attend after high school.

## What courses are available through CCP?

Once you are admitted to an Ohio college for College Credit Plus, you will enroll in college courses based on Course Eligibility Rule 3333-1-65.12. The first 15 credit hours must be Level I allowable courses before progressing to a Level II course. Not all college courses will satisfy your high school graduation requirements.

### Level I Allowable Courses

- 1) Transferable course: Part of CTAG, OTM, or TAG or equivalent at private college/university (i.e., CTAG: Career-Technical Assurance Guides, OTM: Ohio Transfer Module, TAG: Transfer Assurance Guides)
- 2) Course in computer science, information technology, anatomy, physiology, or foreign language, including American Sign Language
- 3) Technical certificate course
- 4) 15-credit hour or 30-credit hour model pathway course

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- 5) Study skills, academic or career success skills course
  - 6) Internship course
  - 7) Another course that may be approved by the Chancellor on an annual basis.

#### Level II Allowable Courses

Any other college course that is not a Level I course

#### Non-Allowable Courses

- 1) One-on-one private instruction course
- 2) Course with fees that exceed amount set by Chancellor
- 3) Study abroad courses
- 4) Physical education courses
- 5) P/F or S/U grades
- 6) Remedial course
- 7) Religion course

### Who pays for college admission, textbooks, fees and transportation?

Students attending a public college will not be charged for tuition or books. Students attending a private college may be charged based on the particular private college and where the course is delivered, in accordance with law. Responsibility for transportation rests with the student. Students will be responsible for parking fees on the college campus. Students will be expected to return books to the university bookstore for a credit back to Miamisburg City Schools or to return books to Miamisburg High School. All CCP textbooks are property of Miamisburg City Schools. Students may purchase books at the end of an academic term for the price of the book paid to Miamisburg City Schools.

### What if I fail a class?

Classes failed or withdrawn with an "F" will receive an "F" on the high school and college transcripts and will be computed into the high school and college GPA. If you do not receive a passing grade, the district will seek reimbursement for the amount of state funds paid to the college on your behalf for that college course and textbooks purchased for the course. The school district may withhold grades and credits received for high school courses taken until reimbursement has been made. If a student fails a CCP course during spring semester, the high school student may not be eligible for the next term of College Credit Plus or may be placed on academic probation at the college.

### Does college credit transfer after graduation?

Thanks to Ohio's Transfer to Degree Guarantee, many entry-level courses earned at an Ohio public college are guaranteed to transfer to any other Ohio public college. Credits earned at private colleges, or those that you want to transfer to an out-of-state institution, will be evaluated on a case-by-case basis by the institution you are seeking to attend. Go to <https://transfercredit.ohio.gov> to learn more about credit transfer among the state's public institutions of higher education. This tool allows you to find the best pathways to degree

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completion and launch successful careers! Earning college credit will not affect applications for financial aid/scholarships limited to entering freshmen.

### Are private school and homeschool students eligible for CCP?

Yes. College Credit Plus is an opportunity available to all 7-12 grade students who are accepted into the program by a college or university within Ohio. The program operates in much the same way regardless of what high school a student attends. However, students attending a private high school and homeschool students must apply to the Ohio Department of Education to receive funding to underwrite their costs.

### What are the required steps to participate in College Credit Plus?

Each year Miamisburg will hold information sessions and list information on our district website regarding the College Credit Plus Program prior to March 1. By March 30 partnering colleges will hold information sessions on how to apply to their institution.

1. All students interested in participating in Miamisburg's College Credit Plus program must submit a "College Credit Plus Intent Form" to their School Counselor no later than May 1st. The form must be signed by both the student and parent. The CCP Intent Form must be completed in its entirety. *This intent form must be completed annually for those students wishing to continue in the CCP program.*
2. Contact colleges for information, application forms, and criteria for acceptance into their College Credit Plus program. You must go through the procedures established by the college for CCP admission and it is the student's responsibility to take any required college placement test to assure you are college-ready. Contact the college for the placement test information.
3. For students who need to take a placement test for admission purposes, they must contact the college or university or make individual arrangements.
4. Register for classes at the college that you have been admitted to and provide a copy of your schedule to your School Counselor.
5. Returning CCP students must submit the CCP Intent Form and re-apply for the new school year.
6. Remember it is the responsibility of the student and his/her family to meet college application and registration deadlines.

Note: Miamisburg City School District may not overload/change courses to accommodate CCP coursework. Scheduling conflicts are not the responsibility of the school district or college. MHS will work with the student to accommodate potential conflicts in scheduling but may not be able to resolve all conflicts for a variety of reasons. In some cases, college courses may be dropped due to low enrollment.

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## Who can I contact with questions regarding CC+?

For more information on Miamisburg High School's College Credit Plus Program contact your student's School Counselor at Miamisburg High School:

~ Last Name A-D:

- Susan Stromp
- [ssstromp@miamisburg.k12.oh.us](mailto:sstromp@miamisburg.k12.oh.us)

~ Last Name E-K

- Sheanna Kurtz
- [smkurtz@miamisburg.k12.oh.us](mailto:smkurtz@miamisburg.k12.oh.us)

~ Last Name L-R

- Zach Myers
- [zmyers@miamisburg.k12.oh.us](mailto:zmyers@miamisburg.k12.oh.us)

~ Last Name S-Z

- Melissa Risner
- [mrisner@miamisburg.k12.oh.us](mailto:mrisner@miamisburg.k12.oh.us)

(or)

Miamisburg City Schools Director of Secondary Education:

Stacie Moore  
[smoore@miamisburg.k12.oh.us](mailto:smoore@miamisburg.k12.oh.us)

## Deadlines for CCP?

Submit the MHS Letter of Intent Form to your School Counselor no later than February 19, 2021. The form must be signed by both the student and the parent. The CCP Intent Form must be completed in its entirety.

### Sinclair Community College:

Please check their application deadline and other CC+ information for Sinclair's courses  
<https://sinclair.edu/academics/ccp/>

### Wright State University:

Please check their application deadline and other CC+ information for Wright State's courses  
<https://www.wright.edu/college-credit-plus>

## What are the maximum college credits that can be taken?

Students enrolled in the College Credit Plus program can take up to 30 college credit hours per academic year and NOT more than 120 college credit hours in high school. Also, students in the College Credit Plus program can NOT exceed full time status. Full time status is calculated as follows:

1. Determine student's number of high school ONLY units,
2. Multiple that number by 3, and
3. Subtract the result from the number 30.
4. That number is the total number of college credits that a College Credit Plus student may earn that academic year.

*Example: If a student is taking a full schedule at Miamisburg High School (seven periods-seven credits), you will take  $7 \times 3 = 21$  and subtract 21 from 30 to get 9. Then 9 credits would be the MAXIMUM college credits that a student can take during the academic year. If a student goes over the maximum amount, students/parents would be responsible for financial costs associated with that college course. (The calendar year begins in summer term to spring term of the following year).*