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| <b>Miamisburg School District</b><br><br><b>Transportation Department</b> | <b>937-866-1283</b><br><br><b>Email:</b><br><b>lwoodard@miamisburg.k12.oh.us</b> |
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## PARENT INFORMATION

- 📖 Student's are to arrive at the bus stop no less than ten (5-10) minutes prior to the scheduled pick-up time.
- 📖 Students are to ride only to/from their assigned bus stop unless alternate arrangements have been made and approved at the Transportation Office. See "Temporary Bus Passes" if event will last 1-5 days.
- 📖 Electronic devices such as cell phones, MP3 players, iPods, etc are not permitted to be used on school property. This includes school buses. Use of said devices may result in confiscation by the driver. Parents will be called to collect said item(s) at the Transportation Office or the item may be turned over to the school Principal.
- 📖 The following items are **not** permitted on the bus: large band instruments, glass items, aerosol cans, alcohol based products, perfume based products, skateboards, balloons, animals, insects, no items with sharp points and/or edges, weapons. No chewing gum, candy, pop, ice cream or food and drink items.
- 📖 All items carried on the bus must fit on the students lap or under the bus seat. Items can not extend past the top of the seat back in front of the student.
- 📖 Students occasionally leave personal items on buses. Instruct your child to check with the driver the next morning/afternoon or call the Transportation Department.
- 📖 Student information changes **MUST** go through the school first. Once they have verified and entered the new information they will contact the Transportation Office. Bus assignments are done only after this verification.

## SCHOOL BUS STOP SAFETY

Ohio Pupil Transportation Operations & Safety Rules, Department of Education, Rule 3301-83-13 (7) (iv): **"Once on residence side, students are to gather at a designated place of safety where they must remain until the bus leaves the stop."**

- 📖 Students wearing light colored clothing are easier to see.
- 📖 The area 10 feet around the school bus is referred to as the **DANGER ZONE**. Within the **DANGER ZONE** are blind spots that make it difficult for the driver to see.
- 📖 Go directly home! Don't play along the way or stop at a friend's house.
- 📖 Don't talk to strangers along the way.

## STUDENT CONDUCT

Riding a bus to school is a privilege and a convenience. The failure of a student to follow these regulations may result in the forfeiture of transportation on a school bus. This forfeiture is as assigned by the school Administrator.

The following regulations pertain to school bus conduct and are intended to ensure the safety and welfare of the students, the bus driver and other drivers on the road and to ensure the safety and proper maintenance of school buses.

- 📖 Be careful in approaching bus stops, walk on the left, toward oncoming traffic: be sure the road is clear in both directions before crossing.
- 📖 **Be NO LESS THAN 5-10 minutes early for bus.**
- 📖 **Sit in assigned seats.** Bus drivers are required to assign a student a seat on the bus.
- 📖 Proceed to assigned seat without disturbing or crowding other students.
- 📖 When at your **place of safety** and before approaching the bus **wait for the signal from the driver to cross.**
- 📖 Be courteous to fellow students and the bus drivers. (No hitting, spitting or other malicious behavior.)
- 📖 Do not damage the seats or other parts of the bus, this is considered vandalism to school property and you may be charged for repairs per the Principal.
- 📖 Talking, yelling or other noises is against state law while buses are at railroad grade crossings and will not be permitted.
- 📖 Keep head, arms and hands inside the window at all times.
- 📖 Remain properly seated (back to back, seat to seat, facing forward) until bus is at a full stop.
- 📖 Obey the driver promptly and respectfully.
- 📖 Keep the bus clean and sanitary. Pick up all trash.
- 📖 Loud noises, profane or abusive language is unacceptable on any school property.
- 📖 No food or drink permitted on any bus at any time.

## MIAMISBURG SCHOOL BUS SAFETY PROGRAM

The safety and welfare of Miamisburg City School District student riders will be the first consideration in all matters pertaining to transportation. Safety precautions should include the following:

- 📖 The district's transportation program will meet all State requirements regarding the approval of bus drivers, standards for bus equipment and safe speeds.
- 📖 Bus stops will be limited, where possible, so that students from several homes can meet safely at a central point for group pick-up.
- 📖 Emergency evacuation drills will be conducted regularly throughout the school term to thoroughly acquaint student riders with procedures in an emergency situation. Students are required to follow the direction of the driver during all evacuations. Silence is **NECESSARY**

to hear instructions and exit the bus safely with without harm.

- 📖 All vehicles used to transport students will be maintained in such condition as to provide safe and efficient transportation service with a minimum of delays and disruptions of service due to mechanical or equipment failure.
- 📖 In the primary grades (K-3), students will be given instructions on school bus safety procedures and expected behavior within the first ten (10) days.

## HELP US PROTECT YOUR CHILD

Certain types of clothing can create a hazard. Especially dangerous are:

- 📖 Long dangling jacket or sweatshirt drawstrings.
- 📖 Long backpack straps.
- 📖 Long scarves or other loose clothing.
- 📖 Talk to your child about safety rules.
- 📖 Stay away from the **Danger Zones** around the bus.
- 📖 Don't try to pick up dropped items near the bus, the bus driver might not see you.

## KINDERGARTEN/PRESCHOOL STUDENTS

- 📖 An adult is to be present at the designated stop 10 minutes ahead of the scheduled time for drop-off of a kindergarten and/or preschool student. For safety reasons, if no adult or older sibling (grade 5 or higher) is available to walk with the student, he/she will be returned to the school or proper authority.

## TEMPORARY BUS PERMISSION SLIPS

- 📖 Bus drivers will not accept notes from parents requesting permission for their child to ride a different bus **from** school or **to** a different bus stop. Parents may request a pink ***“Temporary Bus Permission Slip”*** at the discretion of the building administrator. Bus passes are for emergencies only and not for social purposes (studying, babysitting, etc).

## ALTERNATIVE TRANSPORTATION

- 📖 To request a bus stop for a non-residential parent or home-based childcare provider, parents must submit a “Request for Alternative Transportation”. This form is available on the Transportation webpage; at your school or at the Transportation Department. Please allow three days for processing before using the bus stop. For elementary age students the alternate address must be within your school attendance area.

## SCHOOL CLOSINGS OR DELAYS

- 📖 School closings and/or delay information will be provided to local television and radio stations. Please review the “Plan B Schedule” on our website for school times.  
[www.miamisburgcityschools.org](http://www.miamisburgcityschools.org)